

Job Application: Practice

Practice only. Use made-up information only. Copy the details from the applicant card into the form.

Applicant card (made-up person)

Alex Rivera · 12 Maple Street, Springfield · 555-0142 · alex.practice@example.com

Applying for: stock clerk at a grocery store · Experience: helped at the school garden, 2 years ·

Skills: on time, careful, works well on a team · Reference: Ms. Lee (teacher)

Tip: Never share your Social Security number, bank information or passwords on a form unless you know why it is needed and who will see it. Ask a trusted adult first.

Name _____ **Date** _____

Phone _____ **Email** _____

Address _____

Job I am applying for _____

Work experience (jobs, volunteering, helping at home or school)

Skills

References (a teacher or coach who knows you; made-up names for practice)

Signature _____ **Date** _____