Accommodations Checklist

Check what is in the plan, then what you used.

Student initials _____ Class _____ Week of _____

Presentation	In the plan	Used this week
Directions read aloud	☐	☐
Directions repeated or said another way	☐	☐
Fewer items on a page, or larger print	☐	☐
A model or visual support	☐	☐
Text-to-speech or audio	☐	☐
A copy of notes or slides	☐	☐

Response	In the plan	Used this week
Answers given out loud or dictated	☐	☐
Speech-to-text or a keyboard	☐	☐
Sentence starters or an organizer	☐	☐
Answers marked in the test booklet	☐	☐
A word bank	☐	☐
A calculator or number line	☐	☐

Setting	In the plan	Used this week
Seat near the teacher or away from distractions	☐	☐

More Accommodations

Check what is in the plan, then what you used.

Setting	In the plan	Used this week
Small group or a quiet space	☐	☐
Headphones or less noise	☐	☐
A choice to stand or move	☐	☐
A seating or fidget tool	☐	☐

Timing	In the plan	Used this week
Extended time	☐	☐
Breaks during work	☐	☐
Work broken into smaller parts	☐	☐
A check-in to start and to keep going	☐	☐
Extra time between classes	☐	☐

ACCOMMODATIONS USE LOG

Student initials _____ Week of _____

Accommodation	Mon	Tue	Wed	Thu	Fri	How it went

ONE ROW FOR EACH ACCOMMODATION IN THE PLAN

Accommodations Use Log

Accommodation	Mon	Tue	Wed	Thu	Fri	How it went

In each day box: ✓ used · R refused · N/A not needed that day

TEACHER COPY

Adult Page: Accommodations

1. **Start from the plan**
   Check only what the IEP or 504 plan lists. This page doesn't add or remove anything.

2. **Make it look ordinary**
   Offer it to the whole class when you can, so the student isn't singled out.

3. **Log it for a week**
   Note when it was used, refused or not needed. That is useful to bring to the team.

4. **Bring questions to the case manager**
   If something isn't working, the team decides what changes, not one teacher alone.

Accommodations change how a student learns or shows what they know, not what they are expected to learn. Changing what is expected is a modification, and only the team can decide that.